
**DIAGNOSTIC SERVICES OF MANITOBA INC.
BOARD OF DIRECTORS POLICY**

Policy Name: Communication and Support to the Board **Number:** EL-8
Policy Type: Executive Limitations **Date Approved:** Nov. 13, 2003

The CEO shall not permit the board to be not informed or unsupported in its work.

Accordingly, the CEO will not:

1. Neglect to submit monitoring data required by the Board in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Let the Board be unaware of relevant trends, significant legal issues, adverse media coverage, significant external and internal changes, issues requiring municipal or provincial political action, staffing decisions (e.g., hiring, firing and discipline) at a senior level, particularly changes in the assumptions upon which any Board policy has previously been established.
3. Fail to advise the Board if, in the CEO's opinion, the Board is not in compliance with its own policies on Governance Process and Board-CEO Relationship, particularly in the case of board member conduct which is detrimental to the work relationship between the Board and the CEO.
4. Present information in unnecessarily complex or lengthy form.
5. Fail to provide information required for fully informed Board choices.
6. Fail to deal with the Board as a whole except when:
 - 6.1. Fulfilling individual requests for information, or
 - 6.2. Responding to officers or committees of the Board;
 - 6.3. Briefing and advising the Chairperson on emergent/urgent issues between meetings.
7. Fail to report in a timely manner any actual or anticipated non-compliance with any Ends or Executive Limitations policies of the Board.
8. Fail to supply for the Board's approval all items delegated to the CEO yet required by law or contract to be board-approved, along with the monitoring assurance pertaining to the item(s).
9. Fail to provide administrative support for board activities.

10. Fail to advise the Board of any staffing decisions at an executive level.
11. Fail to advise the Board of any client or advocate complaints which have not been resolved through the normal processes.